Bachelor or Engineer degree studies

If you are interested in applying for Bachelor's degree studies, deadlines of the admissions for the winter semester in the academic year 2024/2025 will be publish around April 2024.

Below you can read about documents required during the admissions.

During the first step of the admission process, it is obligatory to **upload scans of the required documents to our admission portal** . In case of not delivering us all the required documents, the application **will not be considered**.

1. **Secondary school-leaving certificate or/and high school diploma & Transcript of Records** entitling to start higher education, with an **Apostille or legalized** in the country of issue, or **confirmation** from the competent institution that the candidate has started the procedure to obtain **Apostille or legalization** .

   Attention: Remember, that in case of legalization you are required to have the stamp and the signature of the Polish Consul! Read carefully the information linked above.

   Attention : If in the country in which your documents was issued passing an external exam is required for admission to a university, you must attach the confirmation of the passed exam to your application along with a sworn translation into Polish or English. It does not apply to citizens of Ukraine, Belarus and China.

2. **Sworn translation of the certificate/diploma & Transcript of Records** into Polish or English, unless it's already in Polish or English,

3. **Language certificate** , unless in your previous education Polish/English was the medium of instruction,

4. Application fee,

5. **Copy of passport**,

6. **Scan of a passport photograph (300 dpi).**

After receiving confirmation of being accepted, it is obligatory to deliver **original documents** to the **Student Mobility Division located at Lodz University of Technology (90539 Łódź, ul. Żwirki 36)**. Documents can be delivered personally or can be sent by post.

1. **Request to the V-ce Rector** (for the programme on which you got accepted),

2. **Secondary school-leaving certificate or/and high school diploma & Transcript of Records** entitling to start higher education, with an **Apostille or legalized** in the country of issue.

   Attention: Remember, that in case of legalization you are required to have the stamp and the signature of the Polish Consul! (you can get it in Polish Embassy). Read carefully the information linked above.

   Attention : If in the country in which your documents was issued passing an external exam is required for admission to a university, you must attach the confirmation of the passed exam to your application along with a sworn translation into Polish or English. It does not apply to citizens of Ukraine, Belarus and China.

3. **Sworn translation of the diploma & Transcript of Records** into Polish or English, unless it's already in Polish or English,

4. Additionally, **in case of foreigners covered by the provisions of nostrification**, who will have to do nostrification of their diploma upon arrival to Poland, it is obligatory to send **the legalized statement** saying that the certificate/diploma allows undertaking the studies in Higher Education Institution **(*The rules on nostrification do not apply to citizens of EU, EEA, OECD, Ukraine, Belarus and China*)** - read more about it *here* (necessary documents - point no. 2),

5. **Copy of visa or residence card**, or another document allowing for legal stay in Poland (if has been already issued),

6. **One passport-size photo (37x52 mm)**,

7. **Proof of the tuition fee payment for the first semester of studies** ,

8. **Copy of health insurance, valid in Poland,**

9. **Candidates under 18 must attach parents'/legal guardians' consent for a minor to pursue their studies at Lodz University of Technology** .

Master degree studies

The next admission for Master's will start in **December**. If you are interested in applying for Master's degree studies, deadlines of the admissions for the spring semester in the academic year 2023/2024 are available here .

During the first step of the admission process, it is obligatory to **upload scans of the required documents to our admission portal** . In case of not delivering us all the required documents, **the application will not be considered**.

1. **Graduation diploma* of first or second cycle studies** and a transcript of records (ToR)** entitling to take up higher studies with the **Apostille or legalized** in the country in which it was issued, or **confirmation** from the relevant institution that the candidate has initiated the procedure to obtain the **Apostille or legalization** ,

   Attention: Remember, that in case of legalization you are required to have the stamp and the signature of the Polish Embassy! Read carefully the information linked above.

2. **Sworn translation of the diploma and Transcript of Records** into Polish or English, unless it's

already in Polish or English,

3. **Language certificate** , unless in your previous education Polish/English was medium of instruction,

4. Application fee,

5. **Copy of passport,**

6. **Scan of a passport photograph (300 dpi).**

After receiving confirmation of being accepted, it is obligatory to deliver **original documents** to the **Student Mobility Division located at the Lodz University of Technology (90□539 Łódź, ul. Żwirki 36)**. Documents can be delivered personally or can be sent by post.

1. **Application form** (for the programme on which you got accepted) ,

2. **Graduation diploma of first or second cycle studies and a transcript of records** entitling to take up higher studies with the **Apostille or legalized** in the country in which it was issued

   Attention: Remember, that in case of legalization you are required to have the stamp and the signature of the Polish Embassy! Read carefully the information linked above,

3. **Sworn translation of the diploma and ToR** into Polish or English, unless it's already in Polish or English,

4. Additionally, **in case of foreigners covered by the provisions of nostrification**, who will have to do the nostrification of their diploma upon arrival to Poland, it is obligatory to send the legalized statement saying that the certificate/diploma allows undertaking studies in Higher Education Institution **(*the rules on nostrification do not apply to citizens of EU, EEA, OECD, Ukraine, Belarus, and China*)** - read more about it here (necessary documents - point no. 2),

5. **Copy of visa or residence card**, or another document allowing for legal stay in Poland (if it has been already issued),

6. **One passport-size photo (37x52 mm),**

7. **Proof of the tuition fee payment for the first semester of studies** ,

8. **Copy of health insurance, valid in Poland.**

*[1] candidates who have completed their studies but have not yet obtained their diploma **may submit the relevant certificate of studies**, provided that such a document, in the country in which it was issued, gives access to universities and is endorsed with an **Apostille** or **is legalised** (the certificate must be replaced by a diploma)

*[2] candidates who are graduates of Lodz University of Technology and **have not yet received their diploma** may submit the relevant certificate of studies, issued by the Dean's Office (the certificate becomes invalid thirty days after its issuance and must be replaced with a diploma before it expires)

** candidates can apply for **some programmes with both first and second cycle studies diplomas** and Admissions Committee will consider the one which gives better result during recruitment. **List of professional titles whose graduates can apply for admission is available here**

Submitted by Agnieszka Wierzbińska on 20.11.2015
Updated 19.10.2023

Source URL: https://rekrutacja.p.lodz.pl/en/documents

Links
[1] https://e-rekrutacja.p.lodz.pl/info/ [2] https://rekrutacja.p.lodz.pl/en/legalisation-and-apostille [3] https://rekrutacja.p.lodz.pl/en/language-requirements [4] https://rekrutacja.p.lodz.pl/sites/default/files/request_for_admission_to_v-ce_rector_for_education.doc [5] https://rekrutacja.p.lodz.pl/en/recognition-foreign-certificates-and-diplomas [6] https://rekrutacja.p.lodz.pl/en/tuition-fees [7] https://rekrutacja.p.lodz.pl/sites/default/files/parents_permission_eng.pdf [8] https://rekrutacja.p.lodz.pl/en/deadlines [9] https://rekrutacja.p.lodz.pl/en/qualifications-masters-degree-studies