



Politechnika Łódzka

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If you want to transfer to Lodz University of Technology, **you have to:**

- **finish at least first semester** of your studies,
- **be a student** at your university **at the time** of application for transfer.

Wondering how & when you can apply?

If you want to join us starting from **winter semester 2024/25**, you have to send us documents by ()

- Check if we have a study programme **suitable** for you - you can use our **programme finder** [1].

□ Prepare **necessary** documents:

1. Filled in **Request for transfer** ([request_for_transfer.doc](#) [2]),
2. Filled in **Application for admission** ([application_for_admission.doc](#) [3]),
3. Documents **issued by the parent university** certifying **the periods of study and the results** of studies obtained,

4. Signed **Clause on the processing of personal data** ([personal_data_clause.doc](#) [4]),

5. If you are a student at **first-cycle** studies - **a certificate of maturity or a high school diploma** entitling you to undertake higher education **with an apostille or legalised** [5] in the country of issue or a **confirmation** from the competent institution that the candidate **has started the procedure for obtaining an apostille or legalization**,

6. If you are a student at **second-cycle** studies - **a first-cycle diploma with a transcript of grades** entitling you to undertake higher studies **annotated with an apostille or legalised** [5] in the country of issue,

7. **sworn translation of the certificate or diploma** into Polish or English,

8. **language certificate** according to [the requirements](#) [6],

9. **a copy of the passport.**

□ Send **all** documents (1-9) in **one e-mail** to the **faculty to which you are applying** and wait for decision.

Go to the website <https://p.lodz.pl/en/about-tul/faculties-and-other-units> [7] and click on the name of a given faculty. On the website of the given faculty, go to the "students" tab, and then "Dean's Office". Check the contact details there.

□ When you **receive** the decision about transfer, **send an e-mail to the facult** with the rest of **required** documents:

10. **a copy of a visa or residence card** or other document entitling to stay in the territory of the Republic of Poland,

11. one up-to-date **photograph** that meets the requirements applied in issuing identity cards,

12. **confirmation of payment of a fee for a semester** of study in case of admission to study on a payment basis — before the start of the academic year,

13. **travel medical insurance** with a **minimum** insurance amount of **30,000 euros** or **health insurance** (public e.g. NFZ, or a private one valid on territory of Poland).

□ Deliver **original** documents to **Dean's Office** at the faculty you will study.

Sending the documents **does not guarantee** the transfer to Lodz University of Technology so **wait** for the decision **before** you take any steps at your current university.

Moreover, we **encourage** you to read information about

» [language requirements](#) [6],

» [tuition fees](#) [8].

Submitted by Administrator on 10.11.2022

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Source URL:<https://rekrutacja.p.lodz.pl/en/przeniesienia>

Links

[1] <https://rekrutacja.p.lodz.pl/en/study-programmes?jezyk%5B0%5D=307&jezyk%5B1%5D=308> [2]

https://rekrutacja.p.lodz.pl/sites/default/files/request_for_transfer.doc [3]

https://rekrutacja.p.lodz.pl/sites/default/files/application_for_admission.doc [4]

https://rekrutacja.p.lodz.pl/sites/default/files/personal_data_clause.doc [5]

<https://rekrutacja.p.lodz.pl/en/legalisation-and-apostille> [6]

<https://rekrutacja.p.lodz.pl/en/language-requirements> [7]

<https://p.lodz.pl/en/about-tul/faculties-and-other-units> [8] <https://rekrutacja.p.lodz.pl/en/tuition-fees>